

## AGENDA

Board of Trustees Regular Public  
May 21, 2025, at 4:30 PM

<b><u>Trustees:</u></b>	Michelle Duncanson, John Dickson, Brett Sweeney
<b><u>Staff:</u></b>	Catherine Hodson (Principal), Kristie Mucciante (Business/HR)
<b><u>Guests:</u></b>	
<b><u>Regrets:</u></b>	Amie Huisman, Lisa Cefaratti
<b><u>Recorder:</u></b>	Kristie Mucciante
<b><u>Presiding:</u></b>	Michelle Duncanson
<b><u>Location:</u></b>	Niagara Children's Centre School Authority

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### I . Commencement of the Meeting

1. Call to Order and Noting of Members Absent
2. Declaration of Conflict Interest

### II . Business of the Board

1. Additions to and Approval of the Agenda  
**Recommended Motion** - "That the Agenda be adopted."
2. Approval of the Minutes from the meeting on April 16, 2025  
**Recommended Motion** - "That the Minutes of the Regular Meeting of the Niagara Children's Centre School Authority dated April 16, 2025, be confirmed as submitted."
3. Business Arising out of the Minutes

### III. Committee of the Whole

4. Motion to Move to Committee of the Whole (Private session)  
**Recommended Motion** - "That the board moves into the committee of the whole"
5. Motion to Return to Open Board (Public Session)  
**Recommended Motion** - "That the board returns to the open board meeting"

### IV. Ratification of Business Conducted in Committee of the Whole

**Recommended Motion** "That the business transacted in COH be now ratified by the Board."

### V. Educational Showcase - C. Hodson

## **VI. Principal's Report - C. Hodson**

## **VII. Action/Information Items**

### **1. Governance**

#### **a. AGM**

Minutes review

Surveys completed update

#### **b. Guest Speakers Policy**

#### **c. Strategic Plan - Design and Printing - DSBN**

#### **d. Special Education plan**

#### **e. Parent Guardian handbook**

#### **f. OPSBA trustee training**

### **2. Financial Reporting**

#### **a. 25/26 budget considerations and requests**

#### **b. Fiscal Year End 24/25 YTD Financial Report Summary - K. Mucciante**

**Recommended Motion** - "That the finance preliminary report be approved as presented."

## **VIII. Correspondence and Communications**

- None

## **IX. Questions Asked of and by Board Members**

- None

## **X. New Business**

- None

## **Adjournment of the Public Board Meeting**

**NIAGARA PENINSULA CHILDREN'S CENTRE SCHOOL AUTHORITY BOARD MEETING MINUTES**  
**Wednesday May 21, 2025**

**I. COMMENCEMENT OF THE MEETING OF THE BOARD**

1. Call to order

The meeting was called to order at 4:41

It has been noted that quorum is not met for this meeting, all discussions and decisions are considered informal. Any motions or decisions made will be brought forward for formal ratification at the next meeting where quorum is established.

2. The Chair asked the Trustees if there are any conflicts of interest.  
There were none.

**II. BUSINESS OF THE BOARD**

1. A motion could not be made to approve the adoption of the agenda.

*No Quorum*

2. A motion could not be made to approve the meeting minutes from April 16, 2025.

*No Quorum*

3. There was no business arising out of the minutes of the last meeting.

**III. COMMITTEE OF THE WHOLE**

1. The meeting was moved to committee of the whole (private)

J. Dickson  
B. Sweeney

2. The meeting returned to open board (public)

J. Dickson  
B. Sweeney

**IV. RATIFICATION OF BUSINESS CONDUCTED IN THE COMMITTEE OF THE WHOLE**

1. A motion could not be made to ratify the business transacted in the committee of the whole.

*No Quorum*

**V. EDUCATIONAL SHOWCASE**

C. Hosdon presented the Educational Showcase.

**VI. PRINCIPALS IMPACT REPORT**

C. Hosdon presented the principal's impact report.

**VII. ACTION ITEMS**

1. Governance

a. AGM

Minutes review - minutes look good

Surveys completed update - 3 surveys to date

b. Guest Speakers Policy - approval next meeting

c. Bodily Fluids Policy - approval next meeting

d. Strategic Plan - Design and Printing - Brett or DSBN will get it done



- e. Special Education plan and Parent Guardian handbook was reviewed for the minor changes - approval next meeting
- f. OPSBA trustee training  
4 webinars at 1.5 hours each, 6 modules to read (might take 1-2 hours)  
some of it not relevant for S68

Due Aug 31, 2025

2. Financial Reporting

25/26 budget considerations and requests (staffing as mentioned in COH, plus some other minor software changes/considerations)

Fiscal Year End 24/25 YTD Financial Report Summary - K. Mucciante

A motion could not be made to accept the financial data as presented.

*No Quorum*

**VIII. CORRESPONDENCE AND COMMUNICATIONS**

- o None

**IX. QUESTIONS ASKED OF AND BY BOARD MEMBERS**

- o None

**X. NEW BUSINESS**

- o None

**ADJOURNMENT**

The meeting was adjourned at 5:38 PM.

J. Dickson  
A. Huisman

**NEXT MEETING**

The next meeting of the Board is Jun 25, 2025 at 4:30 PM.

Michelle Duncanson  
Board Chair

Date